

TECHNICAL ENGLISH

Code: 342017

Main Scientific Area: Applied Languages

Lecturer: Liliana Martins da Fonte Cruz

Language of Instruction: Portuguese

Regime: S2

Contact Hours: 30h Total Workload: 45h

ECTS: 3,0

Objectives

Communicate in English in a fast and efficient way;

Acquire and develop communication skills autonomously, allowing students to participate in several communication situations;

Develop students' reading, interpretation (listening and reading) and oral and written skills adapting them to the professional context;

Develop the students' linguistic culture through the revision and consolidation of the English Language main structures in the lexical, grammatical and thematic levels;

Read and translate technical vocabulary, technical orientations, rules and other technical documents in the professional context.

Learning Outcomes

The intention of this subject is the development of several skills that can, ultimately, enable the student to: speak fluently, spontaneously and effectively;

Write and translate clear, detailed and well-structured texts related to his/her learning field;

Demonstrate fundamental basics of language, that is, grammar, in order to achieve a more correct domain of it;

Demonstrate the ability to use with clarity and correction the English Language in different contexts;

Present clear and detailed descriptions on subjects related to his/her learning area.

Course Contents

1. Technical vocabulary, in the English Language, in a professional context;
2. The world of work Customer service; Curriculum Vitae; Formal texts; Presentation and Application letter
3. Grammar Verb tenses (form and use); Building clear and correct sentences.

Recommended Bibliography

EASTWOOD, John (1999): Oxford Practice Grammar. UK: Oxford University Press.

MURPHY, Raymond (2007): Essential Grammar in Use (3rd edition). UK: Cambridge University Press. B

RIEGER, Nick POHL, Alison: Technical English, Vocabulary and Grammar. Summertown Publishing. 4

LAMBERT, Valerie MURRAY, Elaine: Everyday Technical English. Longman

Learning and Teaching Methods

Nowadays, the knowledge of the English language is an added value in any area, so the syllabus aims to prepare students for its correct and current use in their professional routine. The syllabus was designed to address the use of the English Language in order to efficiently communicate, namely in reading, writing and speaking. The topics chosen show the diversity of topics which the students will face on their professional life.

Assessment Methods

Assessment is continuous and results from the sum of all activities.

Throughout the semester, the knowledge acquired will be assessed through:

- a written frequency test, with a mark of 50%,

-a written assignment worth 15%

-an oral presentation, worth 25%.

The remaining 10% will be allocated to attendance, punctuality and class participation.

Students with working-student status will also have to take:

- a written attendance test, with a mark of 50%,

- written assignment worth 20%

-an oral exam, worth 30%

All assessment tests (written and oral) are compulsory for continuous assessment. If any of them are not completed, the student must sit the exam. Students taking the exam will have to take a written test worth 80% and an oral test worth 20%. In order to take the oral exam, students must have a minimum mark of 8 or more in the written exam.

Should the course follow the PBL/50+10 assessment model - the assessment is the same as the one described above, except for the written work, which is weighted at 20%, since the Project resulting from this assessment model replaces the work.